



Shri Ramswaroop Memorial Public School

Near Indira canal, Faizabad Road, Lucknow - 227105

Notice

(C.No. 7/F.Off./SRMPS/09 – 10)

Date :10/03/10

Dear Parent,

We come to the end of another fruitful academic year. You are requested to kindly go through the points mentioned below and follow the instructions given.

1. Report cards will be distributed on Sunday 28th March from 9.30 am to 12 noon. And all students have to report back within this time.
2. If your child is going to continue in our school in the following year, it is compulsory to report back on 28th March failing which Re-Admission fee will be charged. **First instalment fee has to be deposited on 28th March or the child will not be allowed to attend classes.**
3. All class X students who intend to continue in class XI will have to report on 14th April 2010. Since classes will commence from 15th April, provisional admissions will be made on the basis of pre – board result in both Science & Commerce Streams. In case children report in June / July – admission will depend upon availability of seats and re – admission fee will be charged.
4. Students are allowed outings on the second or fourth Sunday of each month. From this year on, any student reporting back late will have to pay a fine of Rs. 100 for the same day and Rs. 500 if he reports the following day.
5. Parents / Guardians are requested not to come on weekdays to meet their wards. Permission from the school authorities may be taken in case of any emergencies. You are also requested not to drop in to meet the children whenever you are passing by the school.
6. Parents are requested to kindly adhere to the calendar dates, especially with respect to holiday periods. You are requested not to disturb the holiday schedule for personal benefit. It should be ensured that the boarders report back to school on time and that the holidays are not extended.
7. Medical appointments for residential students should be taken only on consultation with the school authorities.
8. Parents are also requested to intimate the school regarding any particular allergies / adverse reactions in relation to food through a written application. Accordingly, the medication used for these should be mentioned. A photocopy of the prescription should be submitted to the school.
9. Parents are requested to inform the school through a written application about any specific medication to be given to their children. The application should be addressed to the Principal.
10. Residential students will not be allowed to go home on weekdays apart from emergencies. The concerned authorities may be approached for permission.

11. Leaves will be granted only for marriages in family and not for anniversaries, birthdays or other functions. Prior permission for such leaves should be taken from the concerned authorities. Application for such leaves should be supported with a card.

12. Parents / Guardians are not permitted to give any cash (pocket money) expensive gifts or jewellery to the resident students. Students found with such items, will have them confiscated and a fine of Rs. 500 will be imposed for the same.

13. Students are not allowed to bring cell phones or sim cards to school. If cell phones and sim are confiscated from any students a fine of Rs. 500/- will be imposed and the phone / sim will not be returned to the child at any cost.

14. Students are expected to preserve school property (including electronic gadgets, equipments, furniture & fixture), hence any destruction of school property will attract a fine of Rs. 500/- along-with the price of the item broken/destroyed.

15. Students will be fined for destroying the property of other students. The fine imposed will be decided on the type of destruction made. The Principal's discretion will be final and binding.

16. Management reserves the right to open any letter / parcel coming to the student from the Parents or Guardians before its delivery.

17. Only parents / guardians may send parcels for the children. Any parcel coming from any unknown person, (whose records are not available in the Admission form) will not be delivered to the student.

18. Parents / Guardians are strictly requested not to send any gifts, cash or valuables for either the hostel / teaching staff or helper staff of the school.

19. Any form of addiction, irregular attendance, disobedience, misconduct, using unfair means in examination will lead to stern disciplinary action in the form of suspension or expulsion from the school.

20. Phone Details :

a) Parents willing to contact their children over the phone may call only on the specific calling days assigned for their ward.

b) Phone calls to the parents will be permitted once in a fortnight. In case of emergency parents can contact the school authorities.

c) Telephonic conversation with teachers during school hours is not permitted.

21. Calling Days for the boarder students (only first and third week of each month.)

a) Monday Class 1 & II

b) Tuesday Class III & IV

c) Wednesday Class V & VI

d) Thursday Class VII

e) Friday Class VIII

f) Saturday Class IX & X

g) Sunday Class XI & XII

Boys Hostel:

9839610753

9838217182

9721205980

Girls Hostel:

9918391333

9415409881

22. Parents are requested to inform the school authorities regarding any change in address /e-mail IDs / telephone numbers (if any) because we need to communicate on a regular basis regarding various issues coming up from time to time.
23. Children should bring the following items :
- Every child should bring three night suits with name tag.
 - All students are supposed to bring sufficient quantity of hangers.
 - Self addressed envelopes (12) to be brought by each child.
 - 3 sets of pillow covers and bed sheets to be brought.
 - Students are supposed to bring shoes (black & white) on their own. The school will not make such purchases.
 - No child is supposed to bring more than 2 pair of casuals.
 - No type of eatable is allowed in the hostel.
 - All students have to bring their own locks with duplicate keys.
 - No toffees or chocolates for birthdays of students will be provided to students from the school. Parents should provide it during outings.
24. The school is organizing 2 trips this Summer. One to Dalhousie / Dharamsala for classes IV to VII (present classes) from 15th May to 22 May 2010. The other to Manali (for classes VIII to XII) 14th to 20th May. The detailed itinerary for both is attached.
Kindly fill in the consent letter and deposit the money at the earliest and not later than 28th March. Not more than 50 to 55 students will be accommodated in each group so enrolment will strictly be on first come first serve basis.

Thanking you

Mrs. Kochitty
Principal